## Connecting a Vevox PowerPoint to your university account

The Vevox PowerPoint add-in will need to have been downloaded onto the PC you are using. This can be downloaded via Additional Software or via vevox.com.

Copy the code. 1 Open PowerPoint and **NS** VEVOX SLIDE SHOW REVIEW VIEW select the Vevox ribbon. (You may need to Disconnected Dashboard Preferences Help open PowerPoint via GENERATE AUTHENTICATION CODE the Vevox PowerPoint System Meeting icon on your desktop Get help and learn more about the PowerPoint add-in 1.10.1.9.1.8.1.7.1.6.1.5.1.4.1.3.1.2.1.1.0 in order to load this.) Select the Dashboard 5 Click Disconnected on NS SLIDE SHOW REVIEW VIEW VEVOX icon on the ribbon. the Vevox PowerPoint ribbon. (B) **2** Enter the address https://southampton. Disconnected Dashboard Preferences Help Audience Engageme vevox.com and log in Please enter your account URL and click 'OK'. with your university Meeting System details. 1.10.1.9.1.8.1.7.1.6.1.5.1.4.1.3.1.2.1.1.1.0.1 https://southampton .vevox.com 6 Select the Authentication Code Enter Dashboard Login Details button and paste your OK Cancel code. Email: Password: **3** Select the PowerPoint Select the meeting  $\leftarrow \rightarrow$ C southampton.dashboard.vevox.com/#/meetings from the drop-down Add-In button. Remember Me Login Apps Search the Library... Outlook S Digital Learning menu and Connect. (You will need to do this even though you Sign in with Microsoft already have the add-Authentication Code MEETINGS USERS ACCOUNT in installed). CREATE MEETING POWERPOINT ADD-IN Forgot Password? Create a free account

4 Scroll through to the

'Generate

third page, and select

Authentication Code'.

## Already got the add-in? To connect your Vevox account to PowerPoint, generate an authentication

code below. In the Vevox PowerPoint add-in, paste this code into the

authentication code section of the login screen.